

BY-LAWS  
MYERS MEMORIAL LIBRARY

I ASSOCIATION

A. Members

1. The members shall be the original incorporators, and
2. All those who sign the membership roll and pay dues of one dollar (\$1.00) per year in advance.
3. Any member whose dues are in arrears for one year shall be dropped from the roll and cease to be a member of the Association.
4. Any member may be expelled for having intentionally violated any of the By-Laws, rules or regulations of the Association, or for serious offense against his or her duty as a citizen.
5. No member shall be expelled except upon due notice and after an opportunity to be heard, then only upon a vote of a majority of the trustees and members, the member may be removed.

B. Meetings

1. The annual meeting shall be held on the third Tuesday in January at the library building at Frewsburg, New York. Public notice of said meeting shall be communicated at least six days before said meeting.
2. Special meetings of the members may be called at any time by resolution of the Board of Trustees or whenever a written request for such meeting, signed by 15% of said members is presented to the Secretary.
3. The presence of one-third of the members shall be necessary to constitute a quorum at all meetings of the members. Any member in good standing, eighteen years or more of age, shall be qualified to vote on all questions at all meetings.
4. Meetings will be held in compliance with the open meeting law.

C. Officers

1. Members shall, at the annual meeting, elect the trustees of the Association for the terms hereinafter described.
2. The trustees shall meet immediately following the annual election and shall elect a President, Vice President, Secretary and Treasurer.
3. The President shall call to order all meetings of members and shall preside at all meetings of the Board of Trustees. He or she shall execute all deeds, contracts and other documents and papers necessarily or properly to be executed by said association

when authorized to do so by the Board of Trustees, and shall perform such other duties as may be delegated to him or her by said Board.

4. The Vice President shall, in the absence or incapacity of the President perform the duties of that office.
5. The Secretary shall keep the records of all meetings of the members and of the trustees, issue all calls for and notices of meetings, attend to the correspondence, and perform the clerical duties of the Association.
6. The Treasurer shall have the care and custody of the money, bonds, stocks, and other securities of the corporation, shall keep the financial books thereof, shall make all necessary and proper financial reports, shall sign all checks, notes and other instruments for the payment of money and shall deposit the money of the Association in such financial institutions or investment company as may be designated by the trustees, shall collect and receive the moneys due the Association, shall invest and reinvest the funds of the Association and shall pay out and disburse the same for current accounts by order of the Board of Trustees.

The Treasurer shall preferably be a person with experience in financial matters.

The Board of Trustees may designate an assistant Treasurer to act in the absence or incapacity of the Treasurer, if in the judgment of the Board of Trustees the affairs of the corporation require such additional officer.

The Treasurer may receive such salary as may be fixed and determined by the Board of Trustees.

The Treasurer shall at least annually prepare and furnish to the Board of Trustees a detailed financial report and statement of the affairs of the Association, showing its receipts and expenditures, and the amount of the property on hand, and a detailed statement showing how said property is invested. The Treasurer shall report as necessary by state and federal requirements.

The Trustees and members shall have the right to inspect and examine the books and records of the Treasurer at all reasonable times.

## II TRUSTEES

### A. Number and Terms

1. The number of trustees shall be nine, with terms of office staggered so that three members each year are elected for three year terms.
2. At all meetings of trustees the presence of a majority shall be necessary to constitute a quorum.

### B. Responsibilities

1. The trustees shall have responsibility for general supervision and management of the property and for the establishment of the policies of the library.
2. They shall elect trustees to fill vacancies occurring during any term.
3. They shall also employ, and may discharge a librarian and such assistants as they may deem proper and fix the salaries to be paid to such librarian and assistants.
4. They may from time to time appoint such committees as in their judgment may be needful or useful in conducting the affairs of the Association and may delegate to such committees such authorities as they may determine.
5. The trustees shall meet following the annual meeting of the members and at least once each calendar quarter. Special meetings may be called at any time by the President. Notice of each calendar quarterly meeting of the trustees shall be mailed to each trustee not less than 5 nor more than 10 days before the meetings.

## III SEAL

The seal shall be in the form of a circle, containing the words “THE MYERS MEMORIAL LIBRARY ASSOCIATION, INC.” “SEAL”.

## IV AMENDMENTS

These By-Laws may be amended by a majority vote at any meeting of the members at which a quorum is present, and provided that at least six days notice of the manner in which it is proposed to amend said By-Laws is given the members by mail.

### A. Amendment #1

The annual meeting shall be held on the third Tuesday in January at the library building in Frewsburg, NY.

### B. Amendment #2 (1/15/80)

The number of trustees shall be increased from 5 to 9, with terms of office staggered so three members each year are elected for three year terms.

C. Amendment #3 (7/21/87)

With six years of faithful service, a trustee may elect to become an honorary trustee. Honorary trustees will be invited to attend all regular board meetings, but will not have voting privileges.

Rev. 7/87

D. Amendment #4 (1/19/10)

All association members will be notified a minimum of six days in advance before said meeting.

E. Amendment #5 (1/19/10)

Meetings shall be held in compliance with the open meeting law.

F. Amendment #6 (1/19/10)

Treasurer ... shall deposit the money of the Association in such financial institutions or investment company as may be designated....

G. Amendment #7 (1/19/10)

The Treasurer shall preferably be a person with experience in financial matters.

H. Amendment #8 (1/19/10)

The Treasurer shall report as necessary by state and federal requirements.

I. Amendment #9 (1/21/14)

The Treasurer shall have the care and custody of the money, bonds, stocks, and other securities of the corporation. The Treasurer and Bookkeeper shall keep the financial books thereof, shall make all necessary and proper financial reports, shall sign all checks, notes and other instruments (such as Electronic Fund Transfer).....by order of the Board of Trustees. In the absence of either the Treasurer or Bookkeeper a designated co-signer may sign all checks.

J. Amendment #10 (1/21/14)

The Board of Trustees may appoint a non-trustee Treasurer/Bookkeeper who may receive such salary as may be fixed and determined by the Board of Trustees.