

MYERS MEMORIAL LIBRARY

Board of Trustees Meeting

Tuesday, May 17, 2022

Present: Iza Nowak, Roxy Gray, Jason Bussman, Larry Marvell, Paul Bell, Rhonda Haick and Mel Feather

Absent: Bob Piede, Toni Stone, and Sue Richards

The meeting was called to order at 6:35PM by Mel Feather, Board President.

SECRETARY REPORT/CORRESPONDENCE: (Please see attached.)

Minutes from the March 2022 meeting were reviewed by members. Larry Marvell made a motion to accept the minutes as read. Jason Bussman seconded. Carried.

A thank you note was received from Ruth Rowley for the gift of appreciation for her years of donated time to audit the library's financial records.

TREASURER'S REPORT: (Please see attached.)

The checking balance is \$25,058.42. A CD in the amount of \$20,000 will mature on 8-13-22.

The investment portfolio has had a 4.22% decrease since March 2022, an 8.63% decrease since 12-31-21.

A transaction detail by account was presented. The balance is \$125,491.

We have not spent all the budgeted money yet.

A motion to pay customary bills was made by Larry Marvell and seconded by Jim Hale. Carried.

DIRECTOR'S REPORT: (See attached)

Iza stated all is going well, despite having to function from the basement only. Frewsburg Central School has promised \$9,299 for use for the summer programming. We must pay the money upfront, then the school will reimburse by the end of September, after receiving invoice of expenditures from Iza. We will be temporarily drawing the money from the operating account.

Jason Bussman motioned to approve the expenditure of \$9,299 for the summer programming.

Larry Marvell seconded. Carried.

By the end of May, the Lenna Foundation will make a decision on our request for a \$20,000 grant.

Mel stated, "We must be mindful of our budget." In September/October we could possibly be in a crunch. Discussion ensued.

June 12th The Whale Mobile is visiting. July 9th is the Sidewalk Chalk Competition. Iza has various other programs planned for the future.

Colecraft furniture delivery with installation is scheduled as follows:

Bookshelves May31st -June 3rd

Desks/Tables June 15th-17th

Rest of Bookshelves June 28th-30th

Mezzanine July 11th-16th

The library will be closed June 13th to the remainder of the month.

The books in storage will be brought back somewhere between June 6th and the 10th.

Paul will contact the movers for scheduling.

A soft opening will be done in early July.

## BUILDING/GROUNDS

Planting of shrubs will probably be done in the fall. We are awaiting Mrs. Erlandson's visit to get her opinions and suggestions.

Staff Only parking signs will be placed in the employee parking area. Paul and Jason will take charge of this project.

Town of Carroll Highway Department provided the millings for the parking area. Roxy Gray made a motion to give them a \$50 Frewsburger gift certificate in appreciation. Larry Marvell seconded.

Carried.

Jim Hale made a motion to donate \$300 to Our Lady Of Victory Church, Altar and Rosary Society for allowing us to store our books in their basement. Larry Marvell seconded.

Carried.

Topsoil will be needed for front lawn repair after the books are delivered.

A new container is needed for the book return slot.

The upper gable needs masonry repairs. Tri County Restoration quoted \$6,800 for the project. The board consensus was to wait until the renovation is completed and bills are paid, then revisit this issue.

UNFINISHED BUSINESS: None

## NEW BUSINESS:

Mel explained the K. Amendment #11 which states, "The Board of Trustees may appoint one

or ore associate, non-voting members to the Board. The associate member may participate

in all Board functions, except voting. If and when a voting Board position becomes open, the associate member may then take that position by a majority vote of the Board of Trustees."

Jason Bussman made a motion to amend the library's by-laws to reflect the non-voting position on the Board or to increase the number of Board members. Larry Marvell seconded.

Carried.

A motion to amend the by-laws must be made six days prior to a meeting. The vote will be at July meeting.

Jim Hale motioned to adjourn. Paul Bell seconded. Carried.

The next meeting will be Tuesday, July 19th, 2022 at 6:30PM.

Respectfully Submitted,

Roxy Gray, Board Secretary