

Photography and Filming Guidelines

The Myers Memorial Library provides library services to the community. Fulfilling the Library's mission is the first priority and the filming and photography described below is permitted so long as it is consistent with the Library's Mission Statement and other policies set forth by the Myers Memorial Library.

News Media Photography

The Myers Memorial Library has an open-door policy for news media photographer and reporters who are doing stories for projects that directly involve the library and its programs. Advance authorization for such photography may be obtained from the Myers Library director at (716) 569-5515. Media outlets filming or photographing on Library premises have sole responsibility for gaining all necessary releases and permissions from persons who are filmed or photographed. The Library takes no responsibility in obtaining these releases.

Documentary-Type Photography for Publication or Broadcast

The Myers Memorial Library permits photography of its premises and activities when the use of the photographs involves the library directly, i.e., Books, articles, or videos about the Library, the Library's position in Chautauqua County as a tourist or learning destination. Advanced authorization must be obtained from the library director (716) 569-5515.

Commercial Photography

The Myers Library does not permit commercial photography on or in its facilities. This includes, but is not limited to, using the library buildings, grounds or interiors as a stage for any type of photography or filming used to advertise or services unrelated to the Myers Library for promotional purposes.

Research Photography

The Myers Library permits research photography of its materials and resources within certain limitations. Researchers and journalists are responsible for obtaining their own permissions when photographing copyrighted material in the library. Additional permissions must be obtained from the library director to photograph materials or items within the library.

Amateur Photography

Casual amateur photography and videotaping is permitted in the library. The name and contact information of the photographer will be kept on file in the Myers Memorial Library files. Photos/videos are limited to the library buildings and/or inanimate objects for personal use. Photography of materials in Myers Library collections, taking photos of other patrons or the use of additional equipment such as lighting is not permitted.

Movie Industry

The Myers Library will permit use of its facilities by the movie or music industry for filming major entertainment projects where a Library setting is called for, if the project is in accordance with the rest of the guidelines. Filming cannot create a link between Library and political campaigns, religious affiliation, or partisan issues. Projects such as these must be approved in advance from the library director. Filming done outside of the library's normal operating hours and involving Library staff to open the library must be approved by the library director.

Photography for Groups and/or Non-Library Events in the Library Meeting Rooms

Groups arranging meeting in the Myers Library meeting area may arrange photographers and news media during the event. Photography for such events is restricted to the space reserved by the group and may not take place in other areas of the library.

Approved: July 2023