

MYERS MEMORIAL LIBRARY

Board of Trustees Meeting

Tuesday, July 18, 2023

Present: Mel Feather, Roxy Gray, Bob Piede, Toni Stone, Rhonda Haick, Jason Bussman, Iza Nowak, Larry Marvell, Sue Richards and Janelle Grey.

Absent: Jim Hale and Paul Bell.

The meeting was called to order by Mel Feather, Board President at 6:30PM.

Secretary Report: (Please see attached.)

The minutes were reviewed by trustees and approved as read. Motion from Larry Marvell and seconded by Toni Stone.

Treasurer Report: (See attached.)

As of 6-30-23, the Lake Shore Savings account read \$20,526.21. Our total assets is \$538,610.63.

The post office box fee has risen from \$130 to \$332 yearly. Discussion ensued regarding a possible solution to avoid this increase. This issue will be revisited at the September meeting.

Investments have increased by 1.24% overall.

A motion to pay customary bills was made by Larry Marvell and seconded by Sue Richard. Carried.

Director's Report:

The library is "busy as can be" per Iza. There are lots of programs scheduled for July and August. Approximately one hundred kids participated in the summer reading program.

The “mystery reading bags” were a successful endeavor. These sealed bags were labeled according to age and subject.

We have a six week intern named Hunter from Chautauqua Works. He is here from 3-6PM daily. Hunter does not want to participate in much but is pleasant. Iza tries to keep him busy!

Twelve people participated in the Magic Show. Today, eight children with their parents attended peach salsa making.

Linda Trostle has agreed to set up a nature related display.

Building/Grounds:

The elevator has been repaired, but not yet inspected.

Tri-County will be coming in the next two weeks.

The display tables are beautifully done. The Board thanked Paul and Jim for their hard work. Larry made a motion to “pay the cost of materials from the capital account.”

Seconded by Sue Richards. Carried.

The day lilies look awesome as they are now blooming. Our red, white, and blue motif will be displayed until after Veteran’s Day.

The downstairs air conditioning is leaking even after recent maintenance. Iza called and JMI said they would return tomorrow, July 19.

UNFINISHED BUSINESS:

Iza suggested Fundraising Fund to be added to the budget.

Mel has a source agreeing to loan \$1,200 to purchase hats. This is not possible due to restraint of recording the money in the bookkeeping audit. Currently in budget, we have \$100 in fundraising.

Bob Piede suggested we preorder Christmas tree ornaments with a picture of Myers Memorial on them. Preorder cost would be \$25 each. If successful, the money could be reimbursed in hat sales for a similar fundraiser. If we proceed, this should be in the works

by mid-September. Iza will do further research on this possibility.

Regarding, trustee education, Iza will prepare sessions for us to do updates. She will email the information to us.

NEW BUSINESS:

The First Amendment Audit was discussed. This would allow persons to enter the library unannounced with a video camera saying they have the right to video the library. These individuals want confrontation. They can video the library but not the patrons, then this would be a violation. It is permissible to mark offices as “No Video Allowed.”

The Library Display Policy was presented. Jason Bussman made a motion “to adopt the Library Display Policy.” Toni Stone seconded the motion. Carried.

The Community Room Policy has been amended to read, “housing up to 20 patrons.” And, the “projector and screen” reference will be replaced by the wording, “digital display.”

Larry Marvell made a motion to “adopt the Community Room Policy with these changes.” Toni Stone seconded. Carried.

The Recording/Photo Policy is attached to the Media Policy. The name on page one and the last page should be changed to Myers Memorial Library. Amendments attached regarding photography, individual book pages, maps, and other items for artistic or educational purposes. Jason Bussman made a motion to “Adopt the Recording/Video Policy with the amendments.” Toni Stone seconded. Carried.

Meeting adjourned at 8:02PM. The next meeting will be September 19, 2023 at 6:30PM.

Respectfully Submitted,

Roxy Gray, Board Secretary